Privacy Policy

Last updated: 21.11.2026

1. Who I am

This website and the services on it are operated by **Iuliia Kovalenko**, registration number 306539261, based in Batumi, Georgia. In this policy, "I" means the operator of the business.

2. What data I collect

- **Identification and contact details:** name, email address, and optionally phone number or messenger username.
- **Lesson-related information:** your language level, learning goals, preferred schedule, and notes from lessons.
- **Order and payment information:** what you purchased, the date, the amount, and the payment status. Card details are entered on the bank's / payment provider's secure payment page and are **never seen or stored by me**.
- **Technical data:** IP address, browser type.

3. Why I use your data

- To provide lessons and deliver digital materials
- To schedule, confirm, and cancel lessons
- To process payments, issue receipts, and handle refunds
- To communicate about your lessons and orders
- To meet legal, accounting, and tax obligations
- To improve my lessons and website

4. Legal basis

I process your data to fulfil the contract between us (lessons and purchases), to comply with legal obligations, on the basis of your consent, and for my legitimate interest in running and improving my business.

5. Who I share data with

I do not sell your personal data. I share it only with service providers needed to run the business:

- **Payment provider:** Keepz Payment Systems
- **Video call platform:** Zoom / FaceTime
- **Accountants or authorities,** when required by law

6. Recordings

Lessons are not recorded or recorded only with your prior consent.

7. International transfers

Because my clients and some of my service providers are in different countries, your data may be processed outside Georgia. I use providers that apply appropriate data protection safeguards.

8. How long I keep data

I keep lesson and contact data while we work together and for 2 years afterwards. Financial records are kept as long as Georgian accounting law requires. After that, I delete or anonymize the data.

9. Your rights
You may ask me to access, correct, delete, or restrict the use of your data, to object to its processing, to withdraw consent, or to receive a copy of your data. Write to **rusclasspro@gmail.com** and I will reply within 14 days. You may also complain to the Personal Data Protection Service of Georgia, or to your local authority if you live elsewhere (for example, in the EU).

10. Security
I use reasonable measures to protect your data, such as password-protected accounts and secure platforms.

11. Children
My services are intended for adults (18+). I do not knowingly collect data from minors.

12. Cookies
My website uses only essential cookies / analytics cookies. You can control cookies in your browser settings.

13. Changes
I may update this policy and will post the new version here with a new date.